## **Tokyo Metro Group Procurement Policy**

Tokyo Metro Grorp is a key pillar of Tokyo's transportation network. To provide better services that are safe, secure, and comfortable, we ensure optimal procurement practices with a broad, global perspective when sourcing goods and services, in a transparent, fair, and impartial manner that ensures high quality.

As a good corporate citizen, we procure goods and services in socially and environmentally responsible ways.

Through such procurement activities, we aim to build stronger partnerships throughout the supply chain and contribute to creating a sustainable society.

## (1) Selecting Suppliers

• We select optimal suppliers who can guarantee high quality at every step from purchase to after-sales service.

## (2) Building Relationships of Trust with Suppliers

- We build relationships of trust through proactive communication with suppliers.
- We work as good partners with suppliers to cooperate in fulfilling our social responsibilities, including legal responsibilities, as well as environmental and human rights.

## (3) Managing Transaction Information

• We rigorously manage all forms of information relating to business transactions, including personal data and intellectual property.