# Notification regarding Changes to Scheduled Business Hours for Customer Relations Centers, Lost and Found Centers, Tokyo Metro Pass Offices and Tourist Information (updated on January 7<sup>th</sup>)

Due to the ongoing COVID-19 pandemic, our business hours will be changing as follows. We apologize for any inconvenience this may cause, but we would appreciate your cooperation and understanding in this matter.

#### Customer Relations Center

[Business Hours] 09:00 a.m. to 05:00 p.m. (seven days a week)

[Period in Effect] From January 12<sup>th</sup> (Tue.), 2021, for the time being.

## • Lost and Found Center

[Business Hours] 10:00 a.m. to 06:00 p.m. (seven days a week)

[Period in Effect] From January 12<sup>th</sup> (Tue.), 2021, for the time being.

## • Tokyo Metro Pass Office

[Business Hours] 12:00 a.m. to 08:00 p.m.

[Period in Effect] From January 12<sup>th</sup> (Tue.), 2021, for the time being. [Business Holidays] The office will be closed on Weekends and Holidays.

[Notes]

- \* Tokyo Metro Pass Offices on the Marunouchi Line at Ikebukuro Station,

  Kayabacho Station and Shin-ochanomizu Station will be closed for the time being

  from January 12<sup>th</sup> (Tue.), 2021. The Tokyo Metro Pass Office at Ikebukuro

  Station on the Yurakucho Line will be open during the hours stated above.
- \* Please be informed that the business hours for Tokyo Metro Pass Offices in Nakano Station, Nishi-Funabashi Station, and Shibuya Station on the Fukutoshin Line are different from those stated above.
- \* Please note that customers using the Tokaido-Sanyo Shinkansen Express Ride or smartEX online reservation service are unable to purchase Tokyo Subway Tickets outside of the business hours stated above.

#### • Tourist Information

[Business Hours] <u>Temporarily Suspended</u>

[Period in Effect] From January 8th (Fri.), 2021, for the time being.

[Note] \* Please be informed that the business hours for the Tourist Information Center

in Shibuya Station are different from those stated above.

January 7<sup>th</sup>, 2021 Tokyo Metro Co., Ltd.